

CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
AGENDA

6:30 P.M. – REGULAR MEETING

FEBRUARY 25, 2021

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the Measure Z Oversight Advisory Committee will be conducted electronically via video and teleconferencing.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81995415586>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 819 9541 5586



Steve Regalado, Chair
Shelley Hitchcock, Vice Chair
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Member

Gary Nordquist
City Manager

Janet Morales
City Clerk

The Measure Z Oversight Advisory Committee will be held electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view and participate in the meeting via ZOOM video or teleconferencing.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Committee may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “Raise Hand” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “Raise Hand” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

CALL TO ORDER –REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

1.1 Minutes – December 1, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Committee approve the Minutes as submitted.

2.0 GENERAL BUSINESS

2.1 FY 2020-21 Second Quarter Financial Report

RECOMMENDATION: Staff recommends the Committee receive and file the FY 2020-21 Second Quarter Financial Report.

2.2 Draft FY19-20 Measure Z Annual Report – Review

RECOMMENDATION: Staff recommends that the Committee review, edit and approve the Annual Report for submittal to the City Council.

2.3 2021 Special Events

RECOMMENDATION: Staff recommends that the Committee receive and file the 2021 Calendar of Special Events as approved by the City Council at the December 09, 2020 City Council Meeting.

PARKS MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURNMENT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
City Clerk

Dated: February 19, 2021

**CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
DECEMBER 01, 2020**

CALL TO ORDER –REGULAR SESSION - 6:30 P.M.

The Regular session of the December 01, 2020 of the Measure Z Oversight Advisory Committee was conducted electronically pursuant to the provisions of Governor's Executive Orders N-25-20 and N-29-20 and was called to order by Vice Chair Hitchcock at 6:30 p.m.

Committee Member Roll Call showed the following:

Members in attendance: Pselos, Underdown, Urlaub, Vice Chair Hitchcock

Members absent: Chair Regalado

Staff in attendance: Assistant City Manager York, Acting City Clerk Morales, Administrative Services Director Riley, Finance Manager Howell, Parks, Community Services and Cemetery District Manager Torres, Intern II Luna and Community and Emergency Services Specialist Chapman.

The flag salute was led by Vice Chair Hitchcock.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

There were no changes to the Agenda.

1.0 CONSENT CALENDAR

A MOTION was made by Member Underdown, seconded by Member Urlaub, to approve the consent calendar.

MOTION carried, 4-0:

AYES: Pselos, Underdown, Urlaub, Vice Chair Hitchcock

NOES: None

ABSTAIN: None

ABSENT: Chair Regalado

1.1 Minutes – August 27, 2020 Regular Meeting

Approved the Minutes as submitted.

1.2 2021 Committee Meeting Schedule

Approved the meetings for 2021 to be held on the 4th Thursday of February, May, August and the 1st Thursday in December.

2.0 GENERAL BUSINESS

2.1 FY 2020-21 First Quarter Financial Report

Vice Chair Hitchcock read the title.

Finance Manager Howell presented the staff report.

It was the consensus of the Committee to receive and file the FY 2020-21 First Quarter Financial Report.

It was the consensus of the Committee to receive and file

2.2 Completed Annual Parks Inspections for FY-19/20

Vice Chair Hitchcock read the title.

Parks, Community Services and Cemetery District Manager Torres presented the staff report.

It was the consensus of the Committee to receive and file FY-2019/2020 Annual Parks Inspections conducted by the committee members with the intent to be placed in the Annual Report.

PARKS MANAGER REPORT

Parks, Community Services and Cemetery District Manager Torres presented the report.

FUTURE AGENDA ITEMS

There were no future agenda items.

ADJOURNMENT

There being no further business, Vice Chair Hitchcock declared the meeting adjourned at 6:43 p.m.

Submitted by:

Approved by:

Janet Morales
City Clerk

Steve Regalado
Chair

Measure Z Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: February 25, 2021

TO: Chairman and Committee Members
FROM: Robert (Bob) Howell, Acting Administrative Services Director
SUBJECT: FY 2020-21 Second Quarter Financial Report

STAFF REPORT

RECOMMENDATION:

Staff recommends the Committee receive and file the FY 2020-21 Second Quarter Financial Report.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, Staff is pleased to present the Second Quarter FY 2020-21 Financial Report (October 1, 2020 through December 31, 2020). This report also serves as the mid-year budget report. The amounts listed under June 30, 2020 are now audited amounts as the financial audit process has been completed since the last report.

The majority of the fund's annual budgeted revenues of \$442,100 come from the tax assessment of \$28.00 per parcel which are budgeted at \$385,000. Most of these revenues are received in two installments during the fiscal year (January and May). As such, the City did not receive any tax assessment revenues during this second quarter reporting period. Due to the Coronavirus Pandemic (COVID-19) the City also did not receive any other revenues during the reporting period, which would have been mostly from special event and facility rentals activities.

The expenditures for the second quarter were \$86,718, or 19% of the adjusted \$465,400 FY 2020-21 budget. There is an increase of 4,547 from the 2nd Quarter of fiscal year 2019-20. Overall, \$124,598, or 27% of the fiscal year's budget has been spent. Most of the expenditures have been for on-going maintenance, security, and utilities at the City parks.

FISCAL IMPACT:

None

Submitted by
Robert Howell
Acting Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Financial Reports 10/1/2020-12/31/2020

Attachment

Measure Z – Parks

Financial Reports

10/1/2020-12/31/2020

City of Wildomar
Comparative Balance Sheet
For the Periods Ended June 30, 2020 and December 31, 2020

Fund 255 - Measure Z Parks

	Audited	Unaudited
	June 30, 2020	December 31, 2020
Assets		
Cash	\$ 266,480	\$ 149,316
Accounts Receivable	-	-
Special Assessment Tax Receivable (See Note)	25,619	-
Prepaid Expense	-	-
Total Assets	\$ 292,099	\$ 149,316
Liabilities		
Accounts Payable	\$ 22,914	\$ -
Accrued Payroll & Benefits	2,199	8,500
Unearned Revenue	3,833	3,833
Total Liabilities	28,946	12,334
Operating		
Year-to-date Revenues	381,399	-
Less Year-to-date Expenditures	358,970	129,073
Less Encumbrances	-	26,044
Excess (Deficiency) of Revenues over Expenditures	22,429	(155,117)
Fund Balance		
Estimated Restricted Fund Balance	240,724	292,099
Total Fund Balance	263,153	136,982
Total Liabilities, Operations, and Fund Balance	\$ 292,099	\$ 149,316
		\$ -

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual Comparison
For the Period Ended December 31, 2020

Fund 255 - Measure Z Parks

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Favorable/ (Unfavorable)</u>	<u>Actuals as a % of Budget</u>
Revenues:				
Assessments	\$ 385,000	\$ -	\$ (385,000)	0.00%
Special Events & Facility Rentals	57,100	-	(57,100)	0.00%
Total Revenues	<u>442,100</u>	<u>-</u>	<u>(442,100)</u>	<u>0.00%</u>
Expenditures:				
Community Services - Admin	55,000	17,575	37,425	31.95%
Community Services - Parks	410,400	107,023	303,377	26.08%
Total Expenditures	<u>465,400</u>	<u>124,598</u>	<u>340,802</u>	<u>26.77%</u>
Net Change in Fund Balances	(23,300)	(124,598)	(101,298)	
Budgetary Fund Balance at July 1, 2020	<u>\$ 101,424</u>	<u>\$ 240,724</u>	<u>139,300</u>	
Budgetary Fund Balance, September 30, 2020	<u><u>\$ 78,124</u></u>	<u><u>\$ 116,126</u></u>	<u><u>\$ 38,002</u></u>	

City of Wildomar
Fiscal Year 2021
Quarterly Revenue Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date		
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Received	
255 - Revenues							
3320	Special Event Revenue	\$ 46,000	\$ -	\$ -	\$ 46,000	0.00%	
3550	Special Assessment	385,000	-	-	385,000	0.00%	
3553	Marna O'Brien Park - Facility Rental	11,000	-	-	11,000	0.00%	
3555	Windsong Park - Facility Rental	100	-	-	100	0.00%	
Total Measure Z Parks		\$ 442,100	\$ -	\$ -	\$ 442,100	0.00%	

City of Wildomar
Fiscal Year 2021
Quarterly Summary Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4610	Community Services	\$ 55,000	\$ 6,973	\$ 17,575	\$ 37,425	31.95%
255-410-4611	Marna O'Brien Park	255,000	48,345	64,113	190,887	25.14%
255-410-4612	Heritage Park	64,700	13,025	17,488	47,212	27.03%
255-410-4613	Windsong Park	63,800	14,145	20,276	43,524	31.78%
255-410-4615	Malaga Park	26,900	4,230	5,145	21,755	19.13%
Total General Government		<u>\$ 465,400</u>	<u>\$ 86,718</u>	<u>\$ 124,598</u>	<u>\$ 340,802</u>	<u>26.77%</u>
Total Measure Z Parks		<u>\$ 465,400</u>	<u>\$ 86,718</u>	<u>\$ 124,598</u>	<u>\$ 340,802</u>	<u>26.77%</u>

City of Wildomar
Fiscal Year 2021
Quarterly Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4610	Community Services					
255-410-4610-51001	Salaries	\$ 29,900	\$ 4,974	\$ 11,893	\$ 18,007	39.78%
255-410-4610-51010	Overtime	-	-	-	-	0.00%
255-410-4610-51100	Auto Allowance	1,100	116	385	715	35.00%
255-410-4610-51105	Cell Phone Allowance	300	32	105	195	35.00%
255-410-4610-51170	Internet Allowance	200	14	45	155	22.50%
255-410-4610-51150	PERS Retirement	5,400	790	2,021	3,379	37.43%
255-410-4610-51160	Medicare	500	74	175	325	34.98%
255-410-4610-51162	Federal Unemployment Insurance	100	-	-	100	0.00%
255-410-4610-51164	State Unemployment Insurance	100	-	-	100	0.00%
255-410-4610-51200	Medical Insurance	4,700	558	1,861	2,839	39.59%
255-410-4610-51201	Dental Insurance	800	88	294	506	36.76%
255-410-4610-51202	Vision Insurance	200	17	56	144	27.85%
255-410-4610-51204	Life Insurance	-	-	-	-	0.00%
255-410-4610-51208	Other Insurance Premium	600	78	249	351	41.46%
255-410-4610-51210	Retirement RHS	900	202	371	529	41.18%
255-410-4610-52012	Departmental Supplies	-	-	89	(89)	0.00%
Vendor #: 000637 EAGLE'S MARK, EAGLE GRAPHIC CREATIONS I			-	89		
Total Detailed Expenditures			-	89		
255-410-4610-52016	Reproduction	-	-	-	-	0.00%
255-410-4610-52020	Legal Notices	-	-	-	-	0.00%
255-410-4610-52100	Memberships/Dues	-	-	-	-	0.00%
255-410-4610-52113	Travel	-	32	32	(32)	0.00%
Vendor #: 001422 SOLORIO, TRAVIS			32	32		
Total Detailed Expenditures			32	32		
255-410-4610-52115	Contractual Services	10,200	-	-	10,200	0.00%
255-410-4610-52116	Professional Services	-	-	-	-	0.00%
255-410-4610-52117	Legal Services	-	-	-	-	0.00%
Total Community Services		\$ 55,000	\$ 6,973	\$ 17,575	\$ 37,425	31.95%

City of Wildomar
Fiscal Year 2021
Quarterly Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4611	Marna O'Brien Park					
255-410-4611-51010	Overtime	\$ 2,000	\$ 347	383	1,617	19.15%
255-410-4611-51160	Medicare	100	5	6	94	5.58%
255-410-4611-52010	Office Supplies	-	-	-	-	0.00%
255-410-4611-52012	Departmental Supplies	11,000	1,942	2,377	8,623	21.61%
Vendor #: 000378 TEMECULA VALLEY PIPE & SUPPLY			1,421	1,668		
Vendor #: 000088 ACE HARDWARE			57	57		
Vendor #: 000493 COAST RECREATION, INC.			464	464		
Vendor #: 000075 DOGGIE WALK BAGS, INC.			-	188		
Total Detailed Expenditures			1,942	2,377		
255-410-4611-52016	Reproduction	-	-	-	-	0.00%
255-410-4611-52113	Travel	-	-	-	-	0.00%
255-410-4611-52115	Contractual Services	142,900	27,153	33,335	109,565	23.33%
Vendor #: 001337 MPS SECURITY			3,024	5,256		
Vendor #: 001467 GOLDEN TOUCH CLEANING, SOLUTIONS, INC			7,698			
Vendor #: 001622 #N/A			2,400			
Vendor #: 000499 INLAND EMPIRE LANDSCAPE INC			13,736	17,096		
Vendor #: 001262 PEST OPTIONS INC			295	885		
Total Detailed Expenditures			27,153	23,237		
255-410-4611-52116	Professional Services	22,500	785	1,192	21,309	5.30%
Vendor #: 001338 DEANZA TERMITE & PEST CONTROL, INC			70	121		
Vendor #: 001603 HONOR PLUMBING			125	125		
Vendor #: 001357 M & J PAUL ENTERPRISES INC			395	395		
Vendor #: 000342 FENCE MASTERS			195	195		
Vendor #: 001589 J.J.'S PLUMBING				356		
Total Detailed Expenditures			785	1,192		
255-410-4611-53024	Solid Waste	3,800	544	884	2,916	23.26%
Vendor #: 000011 CR&R INC.			544	884		
Total Detailed Expenditures			544	884		
255-410-4611-53025	Electricity	30,200	4,259	5,259	24,941	17.41%
Vendor #: 000022 EDISON			4,259	5,259		
Total Detailed Expenditures			4,259	5,259		
255-410-4611-53026	Water	39,500	13,119	20,450	19,050	51.77%
Vendor #: 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTRICT			13,119	20,450		
Total Detailed Expenditures			13,119	20,450		
255-410-4611-53028	Communications	500	190	228	272	45.61%
Vendor #: 000437 VERIZON WIRELESS			190	228		
Total Detailed Expenditures			190	228		
255-410-4611-56013	Building Maintenance/Repair	-	-	-	-	0.00%
255-410-4611-56015	Property/Equipment Rental	500	-	-	500	0.00%
255-410-4611-58100	Furniture & Equipment	2,000	-	-	2,000	0.00%
255-410-4611-58110	Hardware/Software	-	-	-	-	0.00%
Total Marna O'Brien Park		\$ 255,000	\$ 48,345	\$ 64,113	\$ 190,887	25.14%

City of Wildomar
Fiscal Year 2021
Quarterly Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4612	Heritage Park					
255-410-4612-51010	Overtime	\$ 2,000	\$ 347	383	1,617	19.15%
255-410-4612-51160	Medicare	100	5	6	94	5.58%
255-410-4612-52010	Office Supplies	-	-	-	-	0.00%
255-410-4612-52012	Departmental Supplies	3,500	985	1,173	2,327	33.52%
Vendor #: 000493 <i>COAST RECREATION, INC.</i>			641			
Vendor #: 000075 <i>DOGGIE WALK BAGS, INC.</i>			344	532		
Total Detailed Expenditures			985	532		
255-410-4612-52115	Contractual Services	50,100	10,704	14,106	35,994	28.16%
Vendor #: 001337 <i>MPS SECURITY</i>			3,024	5,256		
Vendor #: 001467 <i>GOLDEN TOUCH CLEANING, SOLUTIONS, INC</i>			2,250	2,250		
Vendor #: 001622 <i>#N/A</i>			750	750		
Vendor #: 000499 <i>INLAND EMPIRE LANDSCAPE INC</i>			4,680	5,850		
Total Detailed Expenditures			10,704	14,106		
255-410-4612-52116	Professional Services	2,500	450	950	1,550	38.00%
Vendor #: 000342 <i>FENCE MASTERS</i>			450			
Vendor #: 001374 <i>ASAP SERVICES</i>				500		
Total Detailed Expenditures			450	500		
255-410-4612-53024	Solid Waste	-	-	-	-	0.00%
255-410-4612-53025	Electricity	500	71	105	395	20.91%
Vendor #: 000022 <i>EDISON</i>			71	105		
Total Detailed Expenditures			71	105		
255-410-4612-53026	Water	6,000	463	766	5,234	12.76%
Vendor #: 000012 <i>ELSINORE VALLEY MUNICIPAL, WATER DISTRICT</i>			463	766		
Total Detailed Expenditures			463	766		
255-410-4612-53027	Gas	-	-	-	-	0.00%
255-410-4612-53028	Communications	-	-	-	-	0.00%
255-410-4612-58100	Furniture & Equipment	-	-	-	-	0.00%
Total Heritage Park		\$ 64,700	\$ 13,025	\$ 17,488	47,212	27.03%

City of Wildomar
Fiscal Year 2021
Quarterly Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4613	Windsong Park					
255-410-4613-51010	Overtime	\$ -	\$ 174	192	(192)	0.00%
255-410-4613-51160	Medicare	-	3	3	(3)	0.00%
255-410-4613-52010	Office Supplies	-	-	-	-	0.00%
255-410-4613-52012	Departmental Supplies	2500	-	198	2,302	7.92%
Vendor #: 000088 ACE HARDWARE						
Vendor #: 000075 DOGGIE WALK BAGS, INC.				188		
Total Detailed Expenditures				188		
255-410-4613-52115	Contractual Services	48,100	10,435	15,213	32,887	31.63%
Vendor #: 001337 MPS SECURITY			3,024			
Vendor #: 001262 PEST OPTIONS INC			205	615		
Vendor #: 001467 GOLDEN TOUCH CLEANING, SOLUTIONS, INC			1,440	1,440		
Vendor #: 001622 #N/A			480	480		
Vendor #: 000186 RIGHTWAY			1,086	2,172		
Vendor #: 000499 INLAND EMPIRE LANDSCAPE INC			4,200	5,250		
Total Detailed Expenditures			10,435	9,957		
255-410-4613-52116	Professional Services	3,500	185	185	3,315	5.29%
Vendor #: 001429 DANIEL PEST CONTROL			185	185		
Total Detailed Expenditures			185	185		
255-410-4613-53020	Telephone	-	-	-	-	0.00%
255-410-4613-53024	Electricity	1,200	257	381	819	31.78%
Vendor #: 000022 EDISON			257	381		
Total Detailed Expenditures			257	381		
255-410-4613-53025	Water	8,000	2,902	3,877	4,123	48.46%
Vendor #: 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTRICT			2,902	3,877		
Total Detailed Expenditures			2,902	3,877		
255-410-4613-53028	Communications	500	190	228	272	45.61%
Vendor #: 000437 VERIZON WIRELESS			190	228		
Total Detailed Expenditures			190	228		
Total Windsong Park		\$ 63,800	\$ 14,145	\$ 20,276	43,524	31.78%

City of Wildomar
Fiscal Year 2021
Quarterly Detailed Expenditure Report
October 1, 2020 to December 31, 2020

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals		Year-to-Date	
			2nd Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
255-410-4615	Malaga Park					
255-410-4615-51010	Overtime	\$ -	\$ -	\$ -	-	0.00%
255-410-4615-51160	Medicare	-	-	-	-	0.00%
255-410-4615-52012	Departmental Supplies	1,000	-	-	1,000	0.00%
255-410-4615-52115	Contractual Services	18,100	3,100	3,500	14,600	19.34%
Vendor #: 001467	GOLDEN TOUCH CLEANING, SOLUTIONS, INC		1,125	1,125		
Vendor #: 001622	#N/A		375	375		
Vendor #: 000499	INLAND EMPIRE LANDSCAPE INC		1,600	2,000		
Total Detailed Expenditures			3,100	3,500		
255-410-4615-52116	Professional Services	1,000	-	-	1,000	0.00%
255-410-4615-53025	Electricity	1,200	38	50	1,150	4.13%
Vendor #: 000022	EDISON		38	50		
Total Detailed Expenditures			38	50		
255-410-4615-53026	Water	5,600	1,092	1,596	4,004	28.50%
Vendor #: 000012	ELSINORE VALLEY MUNICIPAL, WATER DISTRICT		1,092	1,596		
Total Detailed Expenditures			1,092	1,596		
255-410-4615-53028	Communications	-	-	-	-	-
Total Malaga Park		\$ 26,900	\$ 4,230	\$ 5,145	\$ 21,755	19.13%
Total Measure Z Parks		\$ 465,400	\$ 86,718	\$ 124,598	\$ 340,802	26.77%

Measure Z Oversight Advisory Committee
Agenda Item # 2.2
GENERAL BUSINESS
Meeting Date: February 25, 2021

TO: Chairman and Committee Members

FROM: Daniel Torres, Parks, Community Services and Cemetery District Manager

SUBJECT: Draft FY19-20 Measure Z Annual Report – Review

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee review, edit and approve the Annual Report for submittal to the City Council.

DISCUSSION:

During the August 27, 2020 meeting, the Committee chose to follow the Annual Report writing process as listed below.

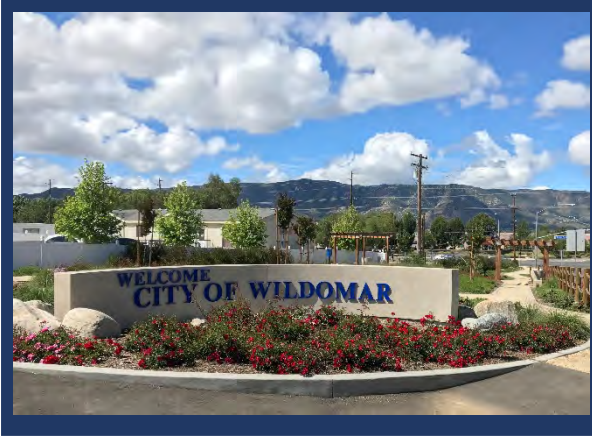
1. 08-27-2020: Establishment of a Measure Z FY 19-20 Annual Report Subcommittee.
2. 12-01-2020: Provide review and comments regarding the Annual Park Inspections.
3. 02-25-2021: Review draft Annual Report which includes audited financial statements and the committee members written comments regarding the conditions of park facilities and a maintenance operations report.

The Committee and Staff has prepared a draft of the FY 2019-20 Annual Report for Measure Z and it is available for comments and editing by Committee members prior to issuing to the City Council during the March 10, 2021 regular scheduled meeting.

Submitted by:
Daniel Torres
Parks, Community Services
Cemetery District Manager

ATTACHMENTS:

Measure Z Annual Report FY19-20 - Draft Version



Measure Z Annual Report

Fiscal Year 2019 – 2020

City of Wildomar

FY 2019-20

Dustin Nigg, Mayor
Bridgette Moore, Mayor Pro Tem
Ben J. Benoit, Council Member
Joseph Morabito, Council Member
Marsha Swanson, Council Member

Gary Nordquist
City Manager

Thomas D. Jex
City Attorney

Measure Z Oversight and Advisory Committee

Steve Regalado, Chair
Shelley Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Shelia Urlaub, Committee Member

Community Services and Parks Operations Staff

Daniel Torres, Parks and Community Services Manager
Christy Bowen, Grounds Worker II
Cameron Luna, Community Services Intern II
Les Chapman, Community and Emergency Services Specialist
Keith Ross, Code Enforcement Specialist
Janet Morales, Acting City Clerk

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Introduction

The purpose of this report is to provide the City Council of the City of Wildomar with the amount of funds collected and expended, the status of the community parks and community park facilities, programs and services funded by the tax proceeds raised by Measure Z, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.

Specifically as stated in Ordinance 71 and Municipal Code section 3.18:

3.18.020 Purpose.

*The tax authorized by this chapter is solely for the purpose of raising revenue to pay for the availability of and the funding, repair, operating and maintenance of community parks and community park related facilities, programs and services within the City of Wildomar. The tax is not imposed as an ad valorem tax on real property, nor a transaction tax or sales tax on the sale of real property. The proceeds of the tax will be deposited in a special fund and shall be restricted for the purposes stated above. As such, the tax is a special tax. (Ord. 71 § 1, 2012)*¹

3.18.030 Use of proceeds.

Tax proceeds raised pursuant to this chapter may only be used for Wildomar community park purposes as specified in Section 3.18.020, including, but not limited to, maintaining clean public restrooms, maintaining safe playground equipment, restoring safety lighting, removing graffiti, maintaining sports fields, and maintaining landscaping and public structures situated in Wildomar community parks. Tax proceeds raised pursuant to this chapter may also be used for audit reports as set forth in this chapter. (Ord. 71 § 1, 2012)

3.18.040 Annual report.

An annual report shall be prepared and filed with the City Council of the City as provided in Sections 50075.1 and 50075.3 of the California [Government Code](#), and shall contain: (A) the amount of funds collected and expended; and (B) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities. (Ord. 71 § 1, 2012)

3.18.050 Annual audit. *The Director of Finance shall cause the City's independent auditor to perform an annual audit of the expenditure of the proceeds of the tax imposed by this chapter. (Ord. 71 § 1, 2012)*

On November 6, 2012, Wildomar residents voted and approved a \$28 annual parcel tax (Measure Z) to assist in the funding of park operations and related park activities. By Statute, the passage of Measure Z triggered a number of tasks, one of which was establishing the Parks Funding Measure Z Citizen's Oversight Advisory Committee. At the completion of the Fiscal Year 2019-20, the committee members were:

Steve Regalado, Chair
Shelley Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Shelia Urlaub, Committee Member

Committee Meetings for FY 2019-20, were held:

- August 22, 2019
- December 03, 2019
- February 27, 2020
- June 11, 2020

This report includes a description of each of the four City of Wildomar parks, a report stating the Maintenance and Operations performed during the year, a recap of the Measure Z Funded Special Event, an assessment of the parks conditions and operations by each of the committee members and the Wildomar Measure Z Park Fund Financial Statements for the Year Ended June 30, 2020 as provided by the independent audit firm of Teaman, Ramirez & Smith, Inc. These financial statements serve as the final 4th quarter financial report completing the series of quarterly financial reports provide to the committee for review.

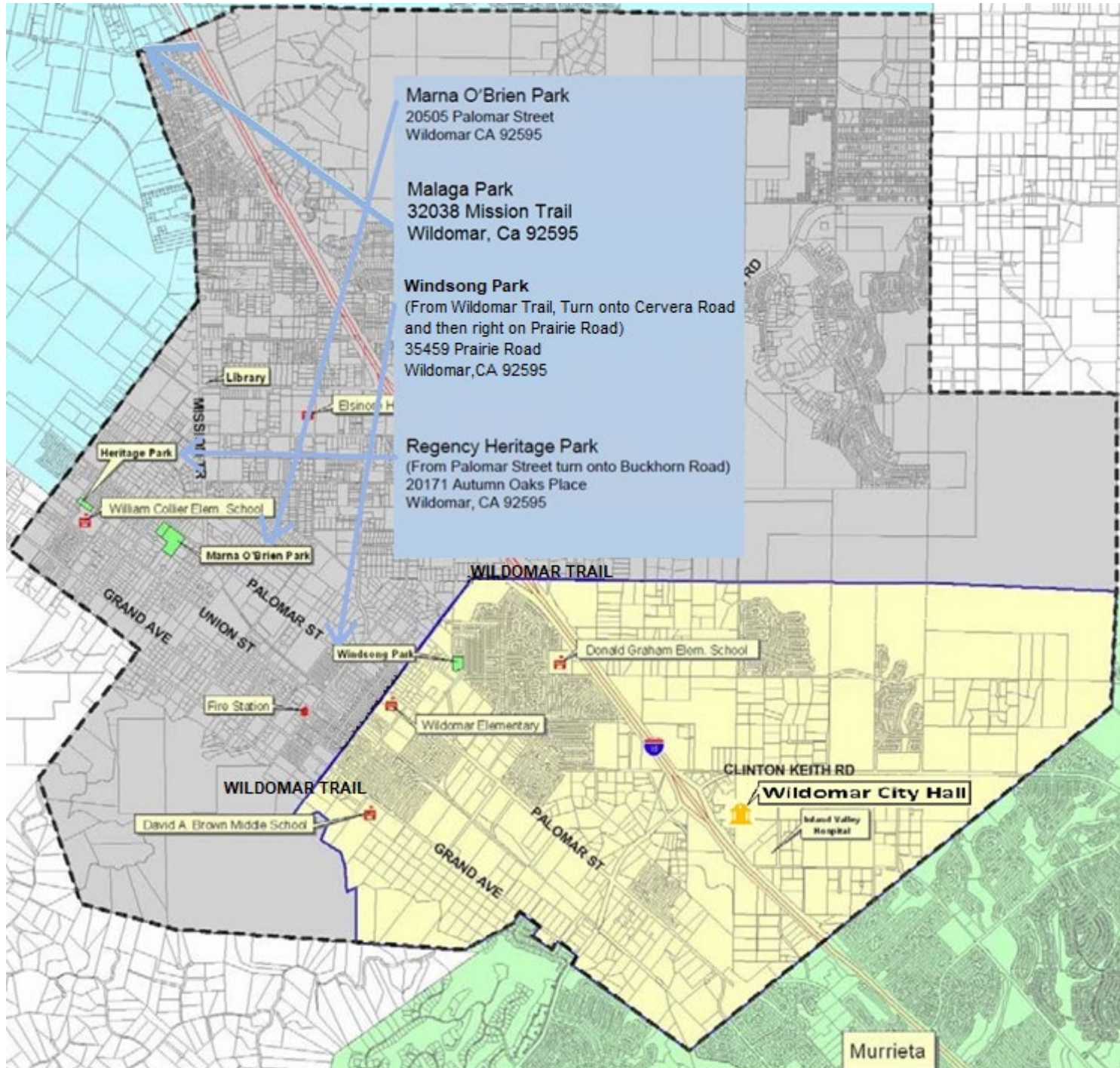
Description of Wildomar Parks

MARNA O'BRIEN PARK- *located at 20505 Palomar Street, this is the largest of the City parks with a size of 9 acres and is often the site of many of the City's special events. The park facilities consist of three baseball fields with spectator and player benches, two full basketball court, and two large multi-use soccer fields along with sports field lighting, a tot-lot, a Little Free Library, three picnic shelters, a concrete walking trail, parking lot and permanent restrooms and a concession stand which is used for special events.*

REGENCY HERITAGE PARK- *located at 20171 Autumn Oaks Place. This neighborhood park for the residents of Wildomar includes a tot lot play area, two basketball half courts, picnic shelters, park benches and a dog park. The park is designed with a direct access so that its facilities can be shared with neighborhood school.*

WINDSONG PARK- *located at 35459 Prairie Road. This neighborhood park is located in the Windsong area of Wildomar. The park includes tot lot, basketball court, a Little Free Library, concrete walkway around the perimeter of the park, picnic tables and picnic shelters.*

MALAGA PARK- *located at 32038 Mission Trail, the newest of the City parks and it serves as a gateway to the City of Wildomar when traveling from the City of Lake Elsinore. The park amenities include a perimeter walkway, lovely shade structures, a decorative rock feature near the Welcome to Wildomar/Malaga Park Monument, a Little Free Library, and has a beautiful view of the Cleveland National Forest Mountains.*



Marna O'Brien Park
20505 Palomar Street
Wildomar CA 92595

Malaga Park
32038 Mission Trail
Wildomar, Ca 92595

Windsong Park
(From Wildomar Trail, Turn onto Cervera Road
and then right on Prairie Road)
35459 Prairie Road
Wildomar, CA 92595

Regency Heritage Park
(From Palomar Street turn onto Buckhorn Road)
20171 Autumn Oaks Place
Wildomar, CA 92595

Library

Heritage Park

William Collier Elem. School

Marna O'Brien Park

Windsong Park

Fire Station

David A. Brown Middle School

WILDOMAR TRAIL

WILDOMAR TRAIL

Donald Graham Elem. School

Wildomar Elementary

CLINTON KEITH RD

Wildomar City Hall

Island Valley Hospital

Murrieta

Maintenance and Operations Summary

The daily upkeep of the four city parks are performed by contracted landscape, janitorial, and security services. These services are vital to the overall appearance and maintenance of each park locations assets. City Staff performs a daily walk thru to confirm that the parks are at an adequate service level for use.

Throughout the year larger maintenance items and projects are conducted to provide the most utility from each park location. The following pages highlight these items as well as reporting the water usage for each park.

Marna O'Brien

During the Fiscal Year 19-20, shrub gardens throughout Marna O'Brien were replenished with fresh plants and bark.



The playground was topped off with certified woodchips upon the completion of CIP 053, Installation of Shade Structure.



As part of the annual turf maintenance, the sports field and park area were treated for the removal of broadleaf vegetation.

Water Usage

FY 17-18 Centum Cubic Feet Used													
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Commercial Meter	8	6	44	9	9	7	6	7	8	10	10	9	
Irrigation Meter	1553	1589	983	1001	410	6	175	266	429	717	1033	1268	
Total	1561	1595	1027	1010	419	13	181	273	437	727	1043	1277	
FY 18-19 Centum Cubic Feet Used													
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Commercial Meter	9	10	10	12	8	6	5	5	8	9	10	10	
Irrigation Meter	1565	1454	1243	332	272	1	0	0	303	727	584	1053	
Total	1574	1464	1253	344	280	7	5	5	311	736	594	1063	
FY 19-20 Centum Cubic Feet Used													
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Commercial Meter	9	12	10	9	5	4	6	6	5	2	6	7	
Irrigation Meter	1883	1469	1087	617	219	0	14	47	8	312	988	940	
Total	1892	1481	1097	626	224	4	20	53	13	314	994	947	

Regency Heritage

Since the installation of the double gate entry to the dog parks, Heritage is receiving yearly maintenance to the DG hardscape.

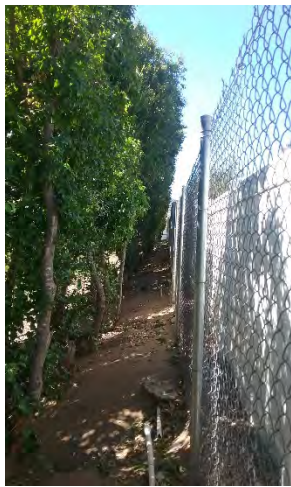
Fence maintenance was performed within the grained channel inlet from Trailwood Court.

Water Usage

FY 17-18 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	0	0	0	0	0	0	0	0	4	45	73	46
FY 18-19 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	34	132	52	0	0	0	0	0	1	1	0	1
FY 19-20 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	0	0	7	0	0	0	0	0	1	0	0	0

Windsong

Along with Marna O'Brien Park, Windsong received playground bark replenishment upon completion of CIP 053.



As part of Windsong's tree maintenance program, the xylosma congestum parallel to the Oakmore Lane homes were trimmed along the fence line.

As part of the depreciation program, the concrete valve boxes throughout the park were replaced with the standard purple plastic valve boxes.

Water Usage

FY 17-18 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	412	309	270	136	64	49	52	104	185	187	192	421
FY 18-19 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	420	297	295	126	31	0	0	24	133	168	233	288
FY 19-20 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	357	382	189	179	48	2	5	3	0	192	302	310

Malaga “Gateway” Park

After a full year of establishment, several plants, groundcover, and surface material were replenished.



Water Usage

FY 17-18 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter												
FY 18-19 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter					5	0	0	0	6	10	7	12
FY 19-20 Centum Cubic Feet Used												
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Irrigation Meter	67	60	14	72	51	0	47	69	2	5	10	32



Measure Z Funded Special Events

Parks
Make
Life
Better!



	Event	When	Park	Expenditure	Revenue
1	City Birthday Celebration	Saturday, July 13, 2019	Marna O'Brien	7,099.00	3,216.67
2	Movie in the Park	Saturday, July 27, 2019	Marna O'Brien	718.00	666.67
3	Astronomy Night	Saturday, August 24, 2019	Marna O'Brien	-	666.67
4	Mariachi Night	Saturday, September 7, 2019	Marna O'Brien	5,479.00	1,166.67
5	Trunk or Treat	Saturday, October 26, 2019	Marna O'Brien	3,047.98	1,166.67
6	Eggstravaganza Egg Hunt	Saturday, April 04, 2020	Marna O'Brien	2,147.00	1,166.67
7	Teen Egg Hunt	Saturday, April 04, 2020	Marna O'Brien	Cancelled	666.67
8	Health Fair / ALS Run	Saturday, April 18, 2020	Marna O'Brien	Cancelled	666.67
9	Astronomy Night	Saturday, May 2, 2020	Marna O'Brien	Cancelled	666.67
10	Picnic in the Park	Saturday, June 6, 2020	Marna O'Brien	Cancelled	666.67
11	Movie in the Park	Saturday, June 13, 2020	Windsong	Cancelled	666.67
12	Campout in the Park	Sat / Sun, June 27-28, 2020	Marna O'Brien	Cancelled	666.67

City Birthday Celebration
 Saturday, July 13, 2019
 Marna O'Brien Park

CITY OF WILDOMAR

11th Birthday Celebration!

July 13th, 2019 6-10pm

Marna O'Brien Park
 20505 Palomar St. Wildomar, CA

Logos: Southern California Edison, Burke, Frontwave Credit Union, WM Waste Management, the green generation, CSR Environmental Services, Interwest Consulting Group.

Concert Stage:
8:00pm - Gougrzz Rock

Concession Stands

Local Vendors

Photo Booth

Carnival Games

Car Show and More Activities!

Face Painting

Bounce House

Beer Garden

www.cityofwildomar.org | @CITYOFWILDOMAR

Celebrated the City's 11th birthday with live concert performance, bounce houses, food, drinks, vendors, and several activities for the kids.

- Expenditures: \$7,099.00
- Revenues: \$3,216.67
- Attendance: 500

WILDOMAR 11th CITY BIRTHDAY CELEBRATION

Attendees were able to have their photo taken and printed with the decorative boarder to commemorate the event.

Logos: TAPSNAP, Southern California Edison, Burke, WM Waste Management, City of Wildomar, CSR Environmental Services, the green generation, Interwest Consulting Group, Frontwave Credit Union.

@CITYOFWILDOMAR #CITYOFWILDOMAR July 13th, 2019 #CITYBIRTHDAYCELEBRATION www.cityofwildomar.org

Movie in the Park
Saturday, July 27, 2019
Marna O'Brien Park

The City of Wildomar Presents:

THE SECRET LIFE OF PETS

Saturday July 27, 2019

7 PM

Marna O'Brien Park

20505 Palomar Street

Wildomar, CA 92595



Rated PG

Join us for a free family movie night in the park to watch **The Secret Life of Pets!** Enjoy activities before the movie begins. Bring a blanket, snacks and chairs. Animal Friends of the Valleys will be selling food at the snack bar.

Activities will take place from 7:00PM-8:00PM.

Movie will begin at dusk.

For more information, contact Daniel Torres at dtorres@cityofwildomar.org or 951-677-7751 x222



Movie in the Park event featured The Secret Life of Pet movie with a variety of children's activities before the movie.

- Expenditures: \$718.00
- Revenues: \$666.67
- Attendance: 150

Astronomy Night
Saturday, August 24, 2019
Marna O'Brien Park

City of Wildomar
Astronomy Night!
Saturday August 24th, 2019 from 7-9PM
at Marna O'Brien Park
20505 Palomar Street Wildomar, CA 92595
Bring some blankets and chairs and join us for a FREE
Astronomy Night presented by Temecula Valley Astronomers!
Free raffle for Telescopes!
TVA TEMECULA VALLEY ASTRONOMERS
the smile generation
For more information, contact Daniel Torres at
dtorres@cityofwildomar.org or 951-677-7751 x221
@CITYOFWILDOMAR.ORG

Astronomy presentation by John Garrett from the Temecula Valley Astronomers (TVA) followed by a viewing of the night sky through telescopes provided by the TVA. Telescopes were given away during a free raffle provided by event sponsors.

- Expenditures: \$00.00
- Revenues: \$666.67
- Attendance: 200

The image below was used to advertise the event. Presented on the Inland Valley Hospital LED sign, on the 15-freeway North before Clinton Keith.

City of Wildomar
Astronomy Night
Sat., 8/24 | 7 pm - 9 pm
Marna O'Brien Park
20505 Palomar St.
@cityofwildomar.org

Mariachi Night
 Saturday, September 7, 2019
 Marna O'Brien Park



The themed Mariachi Night was a community favorite the previous year. This event was highly attended with multiple activities and food vendors available. This year's concert in the park featured an opening cover band and a Mariachi band.

- Expenditures: \$5,479.00
- Revenues: \$1,166.67
- Attendance: 700



Trunk or Treat
 Saturday, October 26, 2019
 Marna O'Brien Park

Trunk or Treat!
 Saturday October 26th, 2019
 5-8 PM

Marna O'Brien Park
 20505 Palomar Street
 Wildomar, CA 92595

Come dressed in your costume to trick-or-treat at the trunks of local organizations, clubs and businesses!
 Plus free activities for children!

Free to Attend!

For more information or to register your vehicle please contact
 Daniel Torres at dtorres@cityofwildomar.org or 951-677-7751 x221

This fun and safe event welcomes families to attend dressed in their favorite costumes and go trick-or-treating at the decorative trunks of local pre-authorized organizations and businesses. City also provided carnival booths, craft tables, a DJ and held contests for the best children's costumes and best decorated trunks.

- Expenditures: \$3,047.98
- Revenues: \$1,166.67
- Attendance: 800

The image below was used to advertise the event. Presented on the Wildomar Square LED sign, on the 15-freeway South Clinton Keith off-ramp.

CITY OF WILDOMAR
Trunk or Treat!

Saturday
October 27th, 5 PM
Marna O'Brien Park

Due to the COVID-19 pandemic and adhering to State and County restrictions, the following FY 19-20 Special Events were cancelled:

Eggstravaganza Egg Hunt
Saturday, April 04, 2020
Marna O'Brien Park

Teen Egg Hunt
Saturday, April 04, 2020
Marna O'Brien Park

Health Fair / ALS Run
Saturday, April 18, 2020
Marna O'Brien Park

Astronomy Night
Saturday May 02,2020
Marna O'Brien Park

Picnic in the Park
Saturday, June 06,2020
Marna O'Brien Park

Movie in the Park
Saturday, June 13, 2020
Windsong Park

Campout in the Park
Saturday, June 27-28, 2020
Marna O'Brien Park

Revenues for the 2020 Special Event calendar year were raised through the Community Services Sponsorship Participation Program. Early in the 2020 year, Pacific Dental Services LLC, Smile Generation, committed to a second year as a "Sponsor of the Year," generating a revenue of \$10,000.00 to be divided through all 15 Special Events for the calendar year. Any unused funds will be carried over for the use of future Special Events.

Measure Z's Oversight and Advisory Committee Member Comments

Consistent with the requirements of City of Wildomar Municipal Code 3.18.040 – Annual Report, the following are comments from the Committee (presiding at 6-30-2017) regarding “...(a) the amount of funds collected and expended, and (b) the status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.”

The first installment of this section is a summary of the combined Advisory Committee Member comments for each park location. The later pages are comments from each committee member:

Steve Regalado
Christopher Pselos
Timothy Underdown
Shelia Urlaub
Shelley Hitchcock



City of Wildomar
Measure Z - Parks Assessment Summary FY19-20
Marna O'Brien Park

	STEVE REGALADO		CHRISTOPHER PSELOS		TIMOTHY UNDERDOWN		SHEILA URLAUB		SHELLY HITCHCOCK	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1 Turf Maintenance	A	4	A	2	A	4	E	4		
1.2 Shrub Gardens	A	4	E	4	A	4	A	4		
1.3 Trees	E	4	E	4	A	4	E	4		
1.4 Baseball Diamonds/ Dugouts/Bleachers	A	4	A	2	A	4	E	4		
2 Structural Detail										
2.1 Building Appearance	E	4	E	4	A	4	E	4		
2.2 Restrooms	A	4	E	4	E	4	E	4		
2.3 Snack Bar Area	A	4	E	4	A	2	E	4		
2.4 Gazebos	A	4	E	4	A	4	A	4		
2.5 Playground	E	4	E	4	A	4	E	4		
2.6 Water Tower	E	4	E	4	E	4	E	4		
2.7 Fencing	A	4	E	4	A	4	E	4		
3 Park Assets										
3.1 Basketball Courts	P	1	A	2	BA	1	A	4		
3.2 Exercise Equipment	A	4	E	4	A	4	E	4		
3.3 Parking Lot	A	4	E	4	A	4	E	4		
3.4 Light Poles	A	4	E	4	A	4	E	4		
3.5 Picnic Tables and Benches	A	4	E	4	A	4	A	4		
3.6 Drinking Fountains	A	4	E	4	E	4	E	4		
3.7 Trash Cans	A	4	E	4	A	4	A	4		
3.8 Dog Bag Dispenser	E	4	E	4	E	4	E	4		

***Rating**

E - Excellent A- Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low



City of Wildomar
Measure Z - Parks Assessment Summary FY19-20
Windsong Park

	STEVE REGALADO		CHRISTOPHER PSELOS		TIMOTHY UNDERDOWN		SHEILA URLAUB		SHELLY HITCHCOCK	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1 Turf Maintenance	A	4	A	2	A	4	E	4		
1.2 Shrub Gardens	A	4	E	4	A	4	E	4		
1.3 Trees	A	4	E	4	A	4	E	4		
1.4 Creek Garden	A	3	E	4	A	4	A	4		
2 Structural Detail										
2.1 Gazebos	A	4	E	4	A	4	E	4		
2.2 Playground	E	4	E	4	A	4	E	4		
2.3 Trash Cans	A	4	E	4	A	4	E	4		
2.4 Fencing	A	4	E	4	A	4	E	4		
3 Park Assets										
3.1 Basketball Courts	P	1	A	1	BA	1	A	4		
3.2 Light Poles	A	4	E	4	A	4	E	4		
3.3 Picnic Tables and Benches	A	4	E	4	A	4	A	4		
3.4 Dog Bag Dispenser	E	4	E	4	E	4	E	4		
3.5 Rocks	E	4	E	1	A	4	E	4		

***Rating**

E - Excellent A- Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low



City of Wildomar
Measure Z - Parks Assessment Summary FY19-20
Heritage Regency Park

	STEVE REGALADO		CHRISTOPHER PSELOS		TIMOTHY UNDERDOWN		SHEILA URLAUB		SHELLY HITCHCOCK	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1 Groundcover Maintenance	A	4	E	4	BA	3	BA	4		
1.2 Shrub Gardens	A	4	E	4	BA	2	A	4		
1.3 Trees	A	4	E	4	A	4	A	4		
1.4 Swale	A	4	E	4	BA	3	A	4		
2 Structural Detail										
2.1 Gazebos	A	4	E	4	BA	4	A	4		
2.2 Shade Structure	E	4	E	4	BA	4	A	4		
2.3 Playground	E	4	E	4	BA	2	E	4		
2.4 Dog Park	E	4	E	4	E	4	E	4		
2.5 Fencing	A	4	E	4	A	4	BA	1		
3 Park Assets										
3.1 Basketball Courts	A	4	E	4	A	3	A	4		
3.2 Picnic Tables and Benches	A	4	E	4	BA	4	E	4		
3.3 Trash Cans	A	4	E	4	A	4	E	4		
3.4 Dog Bag Dispenser	E	4	E	4	E	4	E	4		

***Rating**

E - Excellent A- Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low



City of Wildomar
Measure Z - Parks Assessment Summary FY19-20
Malaga Park

	STEVE REGALADO		CHRISTOPHER PSELOS		TIMOTHY UNDERDOWN		SHEILA URLAUB		SHELLY HITCHCOCK	
	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority	Rating	Correction Priority
1 Landscape Detail										
1.1 Groundcover and Tree Maintenance	E	4	E	4	E	4	A	4		
1.2 Shrub Gardens	E	4	E	4	E	4	E	4		
1.3 DG Walkway	E	4	E	4	E	4	E	4		
2 Structural Detail										
2.1 Shade Structures	A	4	E	4	A	4	E	4		
2.2 Signage	E	4	E	4	E	4	E	4		
2.3 Fencing	E	4	E	4	A	4	E	4		
3 Park Assets										
3.3 Benches and Trash Cans	A	4	E	4	A	4	E	4		

***Rating**

E - Excellent A- Average BA - Below Average P - Poor

***Correction Priority**

1 - High 4 - Low

Attachments

Measure Z Oversight Advisory Committee

July 2019 thru June 2020 Wildomar Parks Assessments

Provided by FY 2019-20 Committee Members:

Steve Regalado

Christopher Pselos

Timothy Underdown

Shelia Urlaub

ATTACHMENT A:

Steve Regalado
2020 Annual Parks
Inspection

City of Wildomar
Measure Z Oversight Advisory Committee

Wildomar Parks
Annual Inspection Guide

2019 / 2020



Steve Regalado, Chair
Shelly Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Memeber

**Marna O'Brien Park
20505 Palomar Street
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Most of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

"Field" turf used by baseball, football, and soccer leagues.

"Park" turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located on the perimeter of the park and around the parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the main building that is in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, rain gutters, and vents.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks

Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low	High
If not at satisfactory standard,	4	1

	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low	High
If not at satisfactory standard,	4	1

	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low	High
If not at satisfactory standard,	4	1

	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the main structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:	<u>ALL 4 BASKETS IN DISREPAIR</u>			

	Low	Medium	High
If not at satisfactory standard,	4	3	2
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Exercise Equipment

This location has 2-exercise devices located around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:	_____			

	Low	Medium	High
If not at satisfactory standard,	4	3	2
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:	_____			

	Low	Medium	High
If not at satisfactory standard,	4	3	2
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Windsong Park
35459 Prairie Road
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures that are on this location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location; Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Fencing

This park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: BOTH IN DISREPAIR

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.

The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
20171 Autumn Oak Place
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the north side wall and south side of the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 756 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections: Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: One net To Replace

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure

The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Some graffiti

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Malaga Park
32308 Mission Trail
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low	High
If not at satisfactory standard,	4	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: NEEDS REFINISHING

	Low	High
If not at satisfactory standard,	4	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low	High
If not at satisfactory standard,	4	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTACHMENT B:

Christopher Pselos 2020 Annual Parks Inspection

City of Wildomar
Measure Z Oversight Advisory Committee

Wildomar Parks
Annual Inspection Guide

2019 / 2020



Steve Regalado, Chair
Shelly Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Memeber

**Marna O'Brien Park
 20505 Palomar Street
 Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Most of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

“Field” turf used by baseball, football, and soccer leagues.
 “Park” turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Overall the turf was green and plush. Near the far baseball field, there was some large brown areas as well as several gopher mounds.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located on the perimeter of the park and around the parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the main building that is in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, rain gutters, and vents.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks
Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the main structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: 2 of the 4 backboards were missing, and nets were not present on remaining 2 backboards.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

3.2 Exercise Equipment

This location has 2-exercise devices located around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
 The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Windsong Park
35459 Prairie Road
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: A little more attention could be paid to maintenance of turf, but overall looked good.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures that are on this location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location; Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Fencing

This park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: No backboards were present.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.
The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
 20171 Autumn Oak Place
 Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the north side wall and south side of the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 756 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: No restroom facilities present.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections: Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure

The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Malaga Park
32308 Mission Trail
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Parking area needs to be more defined.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

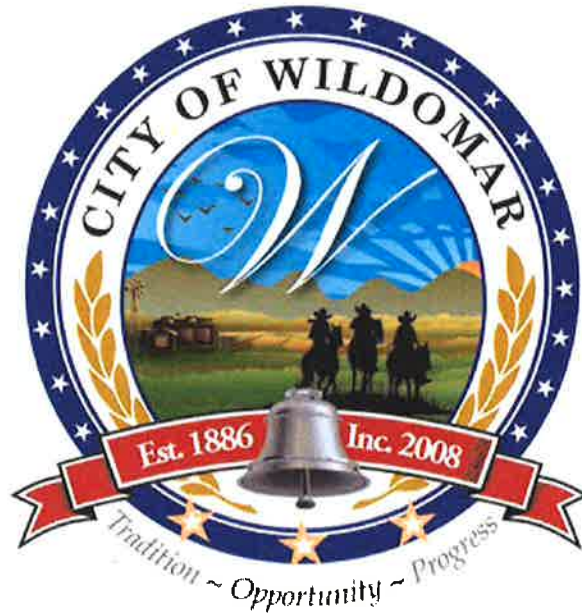
ATTACHMENT C:

Timothy Underdown 2020 Annual Parks Inspection

City of Wildomar
Measure Z Oversight Advisory Committee

Wildomar Parks
Annual Inspection Guide

2019 / 2020



Steve Regalado, Chair
Shelly Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Memeber

**Marna O'Brien Park
20505 Palomar Street
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Most of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

"Field" turf used by baseball, football, and soccer leagues.

"Park" turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments: _____				

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located on the perimeter of the park and around the parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments: _____				

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Dugouts need weeds removed.

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the main building that is in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, rain gutters, and vents.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks

Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Better than most park bathrooms.

(I visit allot of parks doing little league.)

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Concrete area around snack bar needs to be cleaned or presure washed, it is the first thing you notice when entering the park.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the main structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Need backboards replaced on 2 courts and hoop & nets replaced on all 4 courts.

(I realize they were probably taken down because of Covid but should be back up now with the new county rules.)

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3.2 Exercise Equipment

This location has 2-exercise devices located around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: I went by the park on 8/5/2020 at 9:00pm and the only lights on were the lights on the building, not sure if they are off for a reason.

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: They were all full when I did this inspection on 8/5/2020

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

**Windsong Park
35459 Prairie Road
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures that are on this location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location; Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.4 Fencing

This park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Need backboard, hoop and net replaced.
(Again I am sure these were taken down due to Covid but need to be replace now)

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.

The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: It was full when I did the inspection on 8/5/2020

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
20171 Autumn Oak Place
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Some of the ground cover is in need of more water.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the north side wall and south side of the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: The shrubs on the south (School side) need more water.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 756 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Needs weeds removed from swale. _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Gazebos need paint removed that covers graffiti, looks like they presure washed the ones at Windsong and that looks better. The picnic tables need to be replaced, one is bent (Table as you enter from the school side) and the others are burt or something. _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Tables need replaced, the ones at Marna by the snack bar look more durable.

Very low priority but should be looked into in the future if funds become available.

(Or another scouting project)

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input checked="" type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Need shade covering over playground like at Marna and Windsong.

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input checked="" type="radio"/>	1 <input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections:
Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Dog park looks great and maintained very well.

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Need net replaced on one court replaced.

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure

The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Tables need replaced as previously stated, Benches look good.

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenace.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Both dispensers were full when i did this inspection on 8/5/2020

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

**Malaga Park
32308 Mission Trail
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard, Please rate the Level of Priority	4 <input type="radio"/>	3 <input type="radio"/>	2 <input type="radio"/>	1 <input type="radio"/>

ATTACHMENT D:

Sheila Urlaub
2020 Annual Parks
Inspection

City of Wildomar
Measure Z Oversight Advisory Committee

Wildomar Parks
Annual Inspection Guide

2019 / 2020



Steve Regalado, Chair
Shelly Hitchcock, Committee Member
Christopher Pselos, Committee Member
Timothy Underdown, Committee Member
Sheila Urlaub, Committee Memeber

**Marna O'Brien Park
20505 Palomar Street
Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the baseball diamonds and dugouts. Most of these locations are maintained by the parks landscape contractor.

1.1 Turf Maintenance

“Field” turf used by baseball, football, and soccer leagues.
“Park” turf found alongside the Gazebos and Tot lots.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Gopher activity.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrub gardens are located on the perimeter of the park and around the parking lot.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Needs Trimming.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the trees on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Baseball Diamonds / Dugouts / Bleachers

There are 3-Baseball Diamonds; each with 2-Dugout and spectator bleachers.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Some graffiti issues on walls near back dugout.

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

The structural detail pertains to the main building that is in the center of the park. The building contains two restrooms, a snack bar, and picnic benches. Also included in this detail are 3-Gazebos, Playground and Water Tower.

2.1 Building Appearance

This pertains to the overall appearance of the building such as paint, doors, benches, stainless roll-up doors, rain gutters, and vents.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
	4	3	2	1
If not at satisfactory standard, Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Restrooms

Men's: 2-stalls and 1- urinal with 2-sinks
Women's: 3-stalls with 2-sinks

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Snack Bar Area

This area contains 2-roll up doors with counter tops and 4-Picnic Tables / Benches.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Gazebos

There are 3-Gazebos at this location; each with 2-Picnic Tables w/ Benches, BBQ's, and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Playground

The Playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.6 Water Tower

The Water Tower is in the center of the parking lot in front of the main structure.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.7 Fencing

This consists of the vinyl fencing located along Palomar Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Courts

This park contains 2-courts with 4-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Exercise Equipment

This location has 2-exercise devices located around the Park Turf area.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Parking Lot

The parking lot has two entrances from Palomar and may hold up to 149 vehicles.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Light Poles

The 71 light poles vary from 14 -20 feet tall with a plastic base cover. The poles are located throughout the park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Picnic Tables and Benches

The Picnic Table are in the Gazebos, Snack Bar, and Park Turf.
The Bench are located around the Basketball Court, and Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.6 Drinking Fountains

The drinking fountains are located by the Snack Bar and Basketball Courts.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.7 Trash Cans

The Trash Cans are located at the Gazebos, Playground, Snack Bar, Basketball Court and Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.8 Dog Bag Dispenser

There are 3 – Dispensers in this park which are located around the Field Turf walkway.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Windsong Park
35459 Prairie Road
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by turf, trees, shrubs, and bark. This detail also includes the creek behind the chain link fence on the west side of the park. These areas are maintained by the parks landscape contractor.

1.1 Turf Maintenance

The turf at this park site is irrigated with reclaimed / recycled water from EVMWD.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Minimal gopher issues.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The Shrub Gardens are located on the perimeter of this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This section pertains to the overall health and appearance of the tree on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Creek Garden

This area is not accessible to the public. It is sectioned off by 450 linear feet of fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures that are on this location which consists of the Playground and 3-Gazebos.

2.1 Gazebos

There are 3-Gazebos at this location; Picnic Tables, BBQ's, and Trash Can. The Gazebo closest to the creek has 2-BBQ grills but does not contain any Picnic Tables to reduce vandalism.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Playground

The playground is for the age group of 2-5 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: The shade cover looks great!

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Trash Cans

The Trash Cans are in each of the Gazebos.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Fencing

This park location is sectioned off by chain link fencing. This detail consists of 450 linear feet that separate the west side creek, and 41 linear feet at the south entry.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. Most of these items are serviced by the janitorial contractor.

3.1 Basketball Court

This park contains 1-court with 2-hoops on a Plexi-pave surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Light Poles

The 3-light poles on this location are 14ft tall and require a plastic base cover. The poles are found on the west side along the fence line.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Picnic Tables and Benches

The Picnic Table are in the Gazebos.
The Bench are located at the North Entry, and South of Playground.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: One of the tables in the gazebo nearest the restroom look as if they have been cut.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

There are 2 – Dispensers in this that are located at each entrance.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.5 Rocks

Surrounding the east side (Prairie Road) of this park location. There are 38 rocks that act as décor and safety barrier.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: 44 rocks. _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Heritage Regency Park
 20171 Autumn Oak Place
 Wildomar, CA. 92595**

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and the swale that runs along the entire park. These areas are maintained by the parks landscape contractor.

1.1 Groundcover Maintenance

This pertains to the 30,248 sq. ft. of vegetation that acts as groundcover. The reasoning behind the vegetation growth is to prevent dirt from washing into the swale during rain or rain runoff.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: Unkept, not recently mowed. The ground cover is brown but that is to be expected right now.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area consists of hillside that is located around the north side wall and south side of the Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Dry and brown.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 Trees

This pertains to the over health and appearance of the trees located on this park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.4 Swale

This area pertains to the drain that runs along the 756 linear feet of park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This detail is based on the main structures on this site that consist of the Playground, Gazebos and Shade Structure.

2.1 Gazebos

There are 2-Gazebos at this location; each with 3-Picnic Tables and Trash Can.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: It looks as if there is a constant battle with graffiti.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Shade Structure

The shade structure is in the center of the park with 3-Picnic Tables.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: Same problem with chronic graffiti.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Playground

The Playground is labeled for the age group of 5 -12 years old.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.4 Dog Park

This area pertains to the 12,177sqft. of DG that is split into two separate sections: Large Dogs and Small Dogs.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: It looks the best I have ever seen it. Entrance to large dog park a bit difficult to open.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.5 Fencing

Most of this park is enclosed by chain link fencing. The Dog Park sectionals are also enclosed by black vinyl coated fencing.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: The fencing at north end, outside of dog park is torn down. Looks like a "party" area.
Well worn path to it and bottles strewn about.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing

3.1 Basketball Court

This park contains 2-half courts with 2-hoops on a concrete surface.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: It looks as if someone has been doing donuts on the court.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.2 Picnic Tables and Benches

The Picnic Tables are in Gazebos, and Shade Structure

The Benches are located around the Playground, East Walkway, Large Dog Park, Small Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: Same graffiti issue.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Trash Cans

The Trash Cans are in the Gazebos, Shade Structure, and Large Dog Park

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.4 Dog Bag Dispenser

The Dispensers are at the Autumn Oak entrance, and Small Dog Park.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Malaga Park
32308 Mission Trail
Wildomar, CA. 92595

1.0 LANDSCAPE DETAIL

The landscape detail consists of areas that are covered by groundcover, trees, shrubs, and bark. This detail also includes the DG walkway. This location is maintained by the parks landscape contractor.

1.1 Groundcover and Tree Maintenance

This pertains to the plants and Trees located throughout the park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comments: A little brown and some trash, overall good.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.2 Shrub Gardens

The shrubs area are located along south perimeter of park site.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1.3 DG Walkway

The pathway crosses through the center of the park starting on Wildomar Road leading up to Mission Trail.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: I do wonder about where the trail ends at the south/west end of the park, is that private property? Often I will see a car parked butt up against the trail so as to make it impassible if someone in a wheelchair was using the trail.

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.0 STRUCTURAL DETAIL

This section pertains to the Shade Structures and Concrete Sign on this park site.

2.1 Shade Structures

There are two standalone wooden pergolas.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.2 Signage

This pertains to the curved concrete sign on the corner of Wildomar Road and Malaga.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.3 Fencing

This is pertaining to the wooden post and rope fencing along the Malaga Street.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.0 PARK ASSETS

This category consists of park assets that require maintenance or servicing. These items are serviced by the janitorial contractor.

3.1 Benches and Trash Cans

The benches and trash containers are located under each wooden pergola.

	Poor	Below Average	Average	Excellent
Please rate the overall appearance and maintenance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Comments: _____

	Low			High
If not at satisfactory standard,	4	3	2	1
Please rate the Level of Priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Annual Financial Summary

Total Measure Z revenues for FY 2019-20 were \$381,399, a increase of \$4,102 from last year's \$377,297. The expenditures were \$358,970, which is an increase of \$9,280 from \$349,690. Expenditures increase primarily due increase in contractual services.

The fund balance on June 30, 2020 was \$263,153, an increase of \$22,429 from last year's \$2240,724. From that balance twenty percent (20%), or \$70,000 of the audited year's expenditure amount is reserved to cover operating expenditures. An additional \$20,000 is reserved for utility cost stabilization. The remaining \$173,153 is applied towards the cost of repair and maintenance of longer-term depreciable park amenities and facilities.

The following pages are the Audited Financial Statements from Teaman, Ramirez and Smith, Inc., the City's external auditors.

**WILDOMAR MEASURE Z PARK FUND
CITY OF WILDOMAR, CALIFORNIA**

FUND FINANCIAL STATEMENTS

For the Year Ended June 30, 2020

Prepared By:

**The City of Wildomar
Finance Department**

**Wildomar Measure Z Park Fund
Fund Financial Statements
Year Ended June 30, 2020**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

Report on Financial Statements

We have audited the accompanying financial statements of the Measure Z Park Fund, a special revenue fund of the City of Wildomar, California, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Measure Z Park Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to an express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure Z Park Fund, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements present only the Measure Z Park Special Revenue Fund, and do not purport to, and do not present the financial position of the City of Wildomar, California, as of June 30, 2020, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who consider it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 4, 2021, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Isaman Ramirez & Smith, Inc.

Riverside, California
February 4, 2021

BASIC FINANCIAL STATEMENTS

Wildomar Measure Z Park Fund
Balance Sheet
Governmental Fund
June 30, 2020

ASSETS

Due from Other Governments	\$ 25,619
Due from City	<u>266,480</u>
Total Assets	<u><u>\$ 292,099</u></u>

LIABILITIES

Accounts Payable	\$ 22,914
Accrued Liabilities	<u>6,032</u>
Total Liabilities	<u>28,946</u>

FUND BALANCES

Restricted for:	
Culture and Recreation	<u>263,153</u>
Total Fund Balances	<u>263,153</u>
Total Liabilities and Fund Balances	<u><u>\$ 292,099</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure Z Park Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund
For the Year Ended June 30, 2020

REVENUES	
Intergovernmental	\$ 357,237
Charges for Services	23,948
Use of Money and Property	<u>214</u>
Total Revenues	<u>381,399</u>
EXPENDITURES	
Current:	
General Government	1,632
Culture and Recreation	<u>357,338</u>
Total Expenditures	<u>358,970</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	22,429
Fund Balances - Beginning of Year	<u>240,724</u>
Fund Balances - End of Year	<u><u>\$ 263,153</u></u>

The accompanying notes are an integral part of this statement.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Description of the Reporting Entity

The Wildomar Measure Z Park Fund was established on November 6, 2012, pursuant to voter-approved annual parcel assessment to assist in the funding of park operations and related activities. On February 13, 2013, the City Council approved Resolution 2013-5 establishing the Measure Z Oversight and Advisory Committee and appointing 5 residents as committee members.

The Measure Z Park Fund is included as a special revenue fund of the City of Wildomar (the City) and, accordingly, the accompanying fund financial statements are included as a special revenue fund of the basic financial statements prepared by the City. The accompanying financial statements are intended to reflect the financial position of operations for the Measure Z Park Fund only and do not purport to, and do not, present the financial position of the City of Wildomar, California. Separate financial statements are prepared for the City of Wildomar, and may be obtained from the City.

b. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, and then unrestricted resources as they are needed.

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and investments are shown as both restricted and unrestricted cash and investments in the governmental funds.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Deferred Outflows/Inflows of Resources

In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Fund does not report any deferred outflows.

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of fund balance that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Currently, the Fund does not report any deferred inflows.

Compensated Absences

The dollar value at June 30th of all vacation and sick leave hours is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Staff and management are unrepresented and have a compensation plan. The City Manager is governed by an employment agreement which includes the compensation rate and specified rules governing vacation and sick leave. All employees are provided with vacation and sick leave when taken, with a cash-out of unused/accrued leave upon termination. Maximum accrual limits for each category:

Vacation Leave	320 hours
Sick Leave	320 hours

Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Unless otherwise governed by an employee agreement, staff may convert in May and November a maximum of 40 vacation hours into compensation.

Sick leave is payable when an employee is unable to work because of illness. Employees with continuous employment of five years or more may receive a payment of 50% of their unused sick leave when they separate without cause or retire at the then rate of compensation.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either, (a) external creditors, grantors, contributions, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in Resolution No. 2011-32 approved on June 21, 2011.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and deferred outflows/inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

Functional Classifications

Expenditures of the governmental funds are classified by function. Functional classifications are defined as Culture and Recreation which includes activities which provide recreation, cultural and educational services.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2020

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

c. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Net Position or Equity - Continued

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

2) CASH AND INVESTMENTS

As of June 30, 2020, cash and investments were reported in the accompanying financial statements as follows:

Governmental Fund	\$ 0
-------------------	------

The Measure Z Park Fund is pooled with the City of Wildomar's cash and investments in order to generate optimum interest earnings. The information required by GASB Statement No. 40 related to authorized investments, credit risk, etc. is available in the comprehensive annual financial report of the City.

3) FAIR VALUE MEASUREMENTS

Governmental Accounting Standards Board (GASB) Statement No. 72, Fair Value Measurements and Application, provides the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value with Level 1 given the highest priority and Level 3 the lowest priority. The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within *Level 1* that are observable for the asset or liability, either directly or indirectly. *Level 2* inputs include the following:

- a. Quoted prices for similar assets or liabilities in active markets.

Wildomar Measure Z Park Fund
Notes to Financial Statements
June 30, 2020

3) FAIR VALUE MEASUREMENTS - Continued

- b. Quoted prices for identical or similar assets or liabilities in markets that are not active.
- a. Inputs other than quoted prices that are observable for the asset or liability (for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates).
- b. Inputs that are derived principally from or corroborated by observable market data by correlation or other means (market-corroborated inputs).

Level 3 inputs are unobservable inputs for the asset or liability.

As explained in Note 2, the Measure Z Park Fund has its investments pooled with the City. The cash and investments reflected is a portion of the City's overall cash and investments. Refer to the City's financial statements for additional information relating to categorization of investment types.

4) COMMITMENTS AND CONTINGENCIES

As of June 30, 2020, in the opinion of the City's Administration, there are no outstanding matters which would have a significant affect on the financial condition of the funds of the City.

COVID-19

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The pandemic continued subsequent to year end with certain restrictions required by the Governor of California, as well as local governments, which may affect revenue sources and also caused subsequent stock market volatility. The duration of the pandemic and the impact of COVID-19 on the City's operational and financial performance is uncertain at this time.

REQUIRED SUPPLEMENTARY INFORMATION

Wildomar Measure Z Park Fund
Notes to Required Supplementary Information
June 30, 2020

Budgetary Comparison Information

General Budget Policies

The City Council approves each year's budget prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Supplemental appropriations, where required during the period, are also approved by the Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

**Wildomar Measure Z Park Fund
Budgetary Comparison Schedule
Year Ended June 30, 2020**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary Fund Balance, July 1	\$ 240,724	\$ 240,724	\$ 240,724	\$ -
Resources (Inflows):				
Intergovernmental	375,000	375,000	357,237	(17,763)
Charges for Services	55,100	25,100	23,948	(1,152)
Use of Money and Property	-	-	214	214
	<u>670,824</u>	<u>640,824</u>	<u>622,123</u>	<u>(18,701)</u>
Amounts Available for Appropriations				
	<u>670,824</u>	<u>640,824</u>	<u>622,123</u>	<u>(18,701)</u>
Charges to Appropriations (Outflows):				
General Government	-	2,000	1,632	368
Culture and Recreation	558,600	537,400	357,338	180,062
	<u>558,600</u>	<u>539,400</u>	<u>358,970</u>	<u>180,430</u>
Total Charges to Appropriations				
	<u>558,600</u>	<u>539,400</u>	<u>358,970</u>	<u>180,430</u>
Budgetary Fund Balance, June 30	<u><u>\$ 112,224</u></u>	<u><u>\$ 101,424</u></u>	<u><u>\$ 263,153</u></u>	<u><u>\$ 161,729</u></u>

Measure Z Oversight Advisory Committee
Agenda Item # 2.3
GENERAL BUSINESS
Meeting Date: February 25, 2021

TO: Chairman and Committee Members

FROM: Daniel Torres, Parks, Community Services and Cemetery District Manager

SUBJECT: 2021 Special Events

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the 2021 Calendar of Special Events as approved by the City Council at the December 09, 2020 City Council Meeting.

DISCUSSION:

On December 09, 2020 staff presented and recommended the following 2021 Special Events which were approved by the City Council on that same date.

	Ref	Special Event - Activity	Proposed Dates	Location	Budget
FY 20/21	1	Eggstravaganza Egg Hunt	Sat. April 03, 2021	Marna O'Brien	Approved
	2	Teen Egg Hunt	Sat. April 03, 2021	Marna O'Brien	Approved
	3	Astronomy Night	Sat. April 2021-TBD	Marna O'Brien	Approved
	4	Helath Fair / ASL Run	Sat. May 01, 2021	Marna O'Brien	Approved
	5	Memorial Day Event	Mon. May 31, 2021	Cemetery	Approved
	6	Movie in the Park	Sat. June 5, 2021	Windsong	Approved
	7	Picnic in the Park	Sat. June 2021 -TBD	Marna O'Brien	Approved
	8	Camp Out in the Park	Sat.-Sun. June 26-27, 2021	Marna O'Brien	Approved
FY 21/22	9	City Birthday Celebration	Sat. July 10, 2021	Marna O'Brien	Proposed
	10	Wildomar Night at the Storm	July 2021 TBD	Storm Stadium	Proposed
	11	Movie in the Park	Sat. July 24, 2021	Marna O'Brien	Proposed
	12	Drive in Moive Night	Sat. August 7, 2021	Wildomar Little League	Proposed
	13	Astronomy Night	Sat. August 2021-TBD	Marna O'Brien	Proposed
	14	Mariachi Night	Sat. September 11, 2021	Marna O'Brien	Proposed
	15	Veterans Day Event	Thu. November 11, 2021	Marna O'Brien	Proposed
	16	Trunk or Treat	Sat. October 30, 2021	Marna O'Brien	Proposed
	17	Breakfast with Santa	Sat. December 11, 2021	Fire Station 61	Proposed

General Funds and Measure Z Funds for the events within FY 20-21 were approved as part of the City's Biennial Budget Program. Events planned after June 30, 2021 will be recommended for funding as part of the Fiscal Year 2021-22 budget request to the City Council in June 2021. Staff will prepare a calendar of City Events and post it on the City website, social media and throughout the various park locations for residents ease of use during the year.

FISCAL IMPACT:

None.

Submitted by:

Daniel Torres

Parks, Community Services

Cemetery District Manager

ATTACHMENTS:

None.